

# **HEALTH AND SAFETY POLICY**

## **Statement**

In accordance with the requirements of the Health and Safety at Work Act 1974 and other statutory provisions, the primary aim of Rapid Results Training is to provide, so far as is reasonably practicable, a safe, incident-free and healthy place of work and learning environment for staff and learners.

All staff will be made aware of their legal responsibilities under Section 7 of the Act. They must take reasonable care for their own health and safety and that of others who may be affected by their acts. They are required to cooperate with their employer on health and safety matters. Staff and learners have a duty under Section 8 of the Act not to interfere with or misuse anything provided by Rapid Results Training in the interests of health and safety. Regulation 14 of the Management of Health and Safety Regulations (1999) requires all staff to report without delay to their employer or a colleague with health and safety responsibilities any work situation that could give rise to serious and imminent danger to health and safety and also any noted shortcomings in the employer's protection arrangements for health and safety.

## **Policy**

It is Rapid Results Training's policy to comply with all relevant statutory and regulatory provisions and to take such additional measures as it considers necessary. To achieve this it will, as a minimum, operate to legal requirements and establish good practice and will as far as is reasonably practicable:

- Create and maintain an organisational structure and promote a positive health and safety culture which supports risk control at all levels.
- Manage its activities in such a way as to ensure the health, safety and welfare of all staff and learners, and to maintain a safe and healthy environment, with suitable and adequate facilities and arrangements.
- Identify and control risk as an effective approach to injury, work related ill-health (including stress) and loss prevention.
- Provide and maintain equipment that is suitable for their intended use; safe and without risk to health, with absence of risks in their use, handling, storage and transport.
- Provide the necessary information, instruction, training and supervision to ensure the health and safety of all employees and learners.
- Ensure classrooms and premises used by Rapid Results Training are safe and without risk to health, and have means of safe access.
- Promote through consultation and other means, the active involvement of staff and learners in the development, promotion, implementation and monitoring of health, safety and welfare.
- Develop an understanding of risk control and ensure that risk assessments are carried out as required by the Health and Safety at Work Regulations (1999) and other regulations.
- Promote a culture of individual responsibility for health and safety.
- Seek specialist advice on health and safety matters when necessary.

- Investigate thoroughly all accidents and unusual occurrences affecting health and safety.
- Seek to make progressive improvements in health and safety.

Rapid Results Training is conscious of the external environment that may be affected by its activities and will pay full regard to the implications of the Environmental Protection Act 1990 and, in particular the Duty of Care as regards waste, pollution and energy conservation.

This Policy will be brought to the attention of all staff and learners. It will be reviewed annually and revised as necessary by the Director (designated Health and Safety Officer).